



COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR)

ADMIN ACTION PLAN

Hawaii Wildfires (DR-4724)

Version History

Version	Date	Summary Description
1.0	02/21/25	Action Plan for Program Administrative Costs

Table of Contents

Action Plan for Program Administrative Costs	1
General Information for Admin Action Plan	3
Proposed Allocation of Funds	3-4
Publication of the Admin Action Plan	4
Standard Form 424 (SF-424)	4
Certifications	5-6
<i>Warning: Any person who knowingly makes a false claim or statement to HUD may be subject to civil or criminal penalties under 18 U.S.C. 287, 1001, and 31 U.S.C. 3729.</i>	6

I. General Information for Admin Action Plan

Grantee Name:	Maui County
Date Plan Submitted:	2/21/2025
Total Grant Amount:	1,639,381,000.00
Total Amount of PACs Budgeted:	81,969,050.00
Grantee Contact (Name):	John Smith
Grantee Contact (Email/Phone):	John.smith@co.maui.hi.us ; 808-270-6267
HUD Contact (Name):	Michelle Cushing
HUD Contact (Email/Phone):	Michelle.p.cushing@hud.gov ; 202-717-2048

II. Proposed Allocation of Funds

Public Law 118-158 allocated \$1,639,381,000 in disaster recovery and mitigation funding to Maui County for jurisdictions impacted under Hawaii Wildfires DR-4724. Up to 5% (\$81,969,050) of the total allocation may be used for the administration of the program. Administration costs are necessary to support expenses related to administrative activities and include Action Plan development, community engagement, overall grant management, compliance and monitoring, and other costs specified as eligible administrative expenses in 24 CFR 570.206. Under the PACs Action Plan Maui County is proposing to receive access to the full 5% or \$81,969,050 for the following allowable administrative activities:

Program Administration Activity/Activities	Criteria for Eligibility (e.g., 24 CFR 570.206(a))	Budget/Allocation
Total (Amount up to 5% of grant total) <ul style="list-style-type: none"> Staff time, administrative costs, and consulting fees associated with the development, oversight and management of the Action Plan and general CDBG-DR grant set-up including financial certifications, capacity assessment and implementation plan. Staff time, administrative costs, and other expenses associated with the development of the request for proposal (RFP) documentation to procure a qualified third-party to assist with the development of the Action Plan and the administration of the grant program. 	24 CFR 570.206	\$81,969,050

<p>Advertising and publication costs associated with the solicitation may be included.</p> <ul style="list-style-type: none"> • Staff time, administrative costs and other expenses associated with activities and services for Action plan drafting, public engagement, and technical assistance support. • Staff time, administrative costs, and other expenses associated with the design, development, review and implementation of resilience and recovery program and activities. 		
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III. Publication of the Admin Action Plan

Grantees must publish the proposed action plan for program administrative costs, and substantial amendments to the plan, for public comment. To permit a more streamlined process, HUD waived the provisions of 42 USC 5304(a)(2) and (3), 42 USC 12707, 24 CFR 570.486, 24 CFR 1003.604, 24 CFR 91.105(b) through (s), and 24 CFR 91.115(b) through (d), with respect to citizen participation requirements. Instead, the manner of publication of the action plan for program administrative costs must include prominent posting on the grantee's official disaster recovery website and must afford residents, affected local governments, and other interested parties an opportunity to review the contents of the plan or substantial amendment. Grantees must offer multiple methods (including electronic submission) for receiving comments on the action plan or substantial amendment.

Grantees must consider and respond to all oral and written comments. Any updates or changes made to the action plan or substantial amendment in response to public comments received should be clearly identified in the action plan. A summary of comments and the grantees' response to each, must be included with the action plan or substantial amendment. Grantees' responses shall address the substance of the comment rather than merely acknowledge that the comment was received.

This Program Administrative Costs Action Plan has been published on the County's CDBG-DR website. Interested parties are invited to submit comments; however, please note that due to the absence of a required public comment period, any comments received will not be included in the final action plan submitted to HUD.

IV. Standard Form 424 (SF-424)

Maui County, in its capacity as the HUD grantee, provides the following form for availability:

<p>Completed SF-424 attached</p>	<input type="checkbox"/>
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V. Certifications

Maui County, as the HUD grantee, makes the following certifications:

- a. **Compliance with Anti-discrimination Laws:** The grantee certifies that the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), and implementing regulations.
- b. **Affirmatively Further Fair Housing:** The grantee certifies that it will affirmatively further fair housing.
- c. **Anti-Lobbying:** The grantee certifies its compliance with restrictions on lobbying required by 24 CFR 87, together with disclosure forms, if required by part 87.
- d. **Authority of Grantee:** The grantee certifies that the Admin Action Plan for disaster recovery is authorized under state and local law (as applicable) and that the grantee, and any entity or entities designated by the grantee, and any contractor, subrecipient, or designated public agency carrying out an activity with CDBG-DR funds, possess(es) the legal authority to carry out the program for which it is seeking funding, in accordance with applicable HUD regulations as modified by waivers and alternative requirements.
- e. **Consistency with the Action Plan:** The grantee certifies that activities to be undertaken with CDBG-DR funds are consistent with its Admin Action Plan.
- f. **Citizen Participation:** The grantee certifies that it is following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.115 or 91.105 (except as provided for in waivers and alternative requirements). Also, each local government receiving assistance from a state grantee must follow a detailed citizen participation plan that satisfies the requirements of 24 CFR 570.486 (except as provided for in waivers and alternative requirements).
- g. **Use of Funds:** The grantee certifies that it is complying with each of the following criteria:
 - (1) **Purpose of the Funds.** Funds will be used solely for necessary expenses related to disaster relief, long-term recovery, restoration of infrastructure and housing, economic revitalization, and mitigation in the most impacted and distressed areas for which the President declared a major disaster pursuant to the Stafford Act (42 U.S.C. 5121 *et seq.*).
 - (2) **Maximum Feasibility Priority.** With respect to activities expected to be assisted with CDBG-DR funds, the Admin Action Plan has been developed so as to give the maximum feasible priority to activities that will benefit low- and moderate-income families.
 - (3) **Overall benefit.** The aggregate use of CDBG-DR funds shall principally benefit low- and moderate-income families in a manner that ensures that at least 70 percent (or another percentage permitted by HUD in a waiver) of the grant amount is expended for activities that benefit such persons.

(4) Special Assessment. The grantee will not attempt to recover any capital costs of public improvements assisted with CDBG-DR grant funds, by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (a) the grant funds are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under this title; or (b) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary that it lacks sufficient CDBG funds (in any form) to comply with the requirements of clause (a).

- h. **Grant Timeliness:** The grantee certifies that it (and any subrecipient or administering entity) currently has or will develop and maintain the capacity to carry out disaster recovery activities in a timely manner and that the grantee has reviewed the requirements applicable to the use of grant funds.
- i. **Environmental Requirements:** The grantee certifies that it will comply with environmental requirements at 24 CFR 55 (as applicable) and 24 CFR 58.
- j. **Compliance with Laws:** The grantee certifies that it will comply with the provisions of title I of the HCDA and with other applicable laws.

Completed certifications attached	<input checked="" type="checkbox"/>
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Warning: Any person who knowingly makes a false claim or statement to HUD may be subject to civil or criminal penalties under 18 U.S.C. 287, 1001, and 31 U.S.C. 3729.


Signature of Certifying Official 02/21/25
(Date)

JOHN SMITH 02/21/25

Printed Name of Certifying Official
(Date)